



Short Term Missions: Adult

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Letter to Team Members

Hello Missions Team Member!

We are glad you are joining us on a short-term mission trip with Oak Cliff Bible Fellowship Church (OCBF). The fields are indeed ripe, ready to be harvested. We know you will make a significant contribution to continue establishing the Gospel throughout the world. We are truly excited you answered the call and chose to participate in Kingdom Agenda Missions. We are thankful you desire to be obedient to the words of our Lord Jesus Christ in Mark 16:15: *"Go into all the world, and preach the gospel to all creation"*.

When you serve on a mission trip, you never know what God may show or teach you through experiences in the field. It will definitely change your heart for world missions and draw you closer to the Lord as you trust in Him.

We would like to help you plan for the trip. This packet will provide a guideline of what needs to be completed. Please read each page prayerfully and carefully. Feel free to ask questions. We look forward to serving with you.

Your partner in the harvest,

Claude R. Bailey II

Director of Missions and Evangelism

Oak Cliff Bible Fellowship

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Important Items for You

Trip Flight Itinerary: Travel Information will be provided after tickets are secured.

Mandatory Items/Participation Requirements:

1. Review and submit short term missions packet.
 - ☐ OCBF Mission Trip Application Form
 - ☐ Small Group/Ministry Leader's Recommendation
 - ☐ Biblical Unity on a Trip
 - ☐ Missions Policy
 - ☐ Release and Assumption of Risk
 - ☐ Missions Campaign Contract
 - ☐ Health Questionnaire
 - ☐ Statement of Health Form
2. Submit four (4) copies of your passport. ***Your passport must be valid for at least 6 months AFTER the end of the trip.***
<http://travel.state.gov/content/passports/english.html>
3. Submit nonrefundable \$200 deposit.
4. Provide yellow international immunization card with appropriate vaccines received.



Our Goals

- To expose participants to the concept of holistic Christian Community Development.
- To provide participants with a significant mission experience.
- To provide participants an opportunity to experience life in another environment.
- To create an environment conducive to the spiritual growth of maturing Christians.
- To develop and foster relationships amongst the team members that will be mutually beneficial to their spiritual development.

Keys to a Successful Missions Trip

- Relying on the Holy Spirit
- Flexibility above Expectations
- Attentiveness
- Teachable

Emergency Contact List

You will not have your cell phone for the duration of the trip. We will have a phone tree set up to update your family upon our arrival. They will also receive a call to alert them of our estimated time of arrival for our return trip.

If there is a family emergency during the trip, please inform your family to contact:

- Daphne Butts-Tracey, Outreach Administrative Assistant: 214-652-9318

Characteristics of a Team Member

Adaptable: What does it mean to be adaptable?

- Explain this saying: “Blessed are the flexible for they shall not be bent out of shape”
- Explain this happening: “When a storm hits, the trees that are able to bend are the ones that don’t break”
- Teamwork and personal rigidity don’t mix
- One of the major barriers to being adaptable is not being emotionally secure

Collaborative: Working together, precedes winning together.

- How did you have to work together?
- To collaborate, completing one another is more important than competing with one another.
- Finding the right role: What are you good at? Can someone do it better than you? How can best help?
- Focus: Concentration on the team not yourself: What if you are tired, can you quit? What if you don’t like cleaning the bathroom, so you decide to skip it? All of these affect your team.

Committed:

- Commitment is usually discovered in the midst of adversity. True commitment to the team is shown when the going gets tough.
- Commitment does not depend on gifts or abilities. Ordinary people with commitment can make an extraordinary impact on their world.

Communicative: A team is many voices with a single heart: What does this mean?

- Do not isolate yourself from others.
- 24 hour rule: If there is difficulty or conflict, don’t let more than 24 hours go by without addressing it.

Competent: To be well qualified, fit.

- If you can’t, your team won’t. Find a way to learn how with your team.
- People forget how fast you did a job, but they remember how well you did it.
- Commit to excellence.
- Pay attention to detail.
- Perform with consistency.

Trip Expectations, Policies, & Rules

1. **Respect:** Respect leaders and peers
2. **Obedience:** If a leader requests you to do something, do it remembering Hebrews 13:17 – *“Obey those who rule over you, and be submissive, for they watch out for your souls, as those who must give account. Let them do so with joy and not with grief, for that would be unprofitable for you.”*
3. **Participation and Attitude:** You get out of an experience what you put in. Unless you have a valid reason, you must participate in activities.
4. **Meal, Food, & Snack Policy:** Have fun, but remain orderly during meal times. All meals must be eaten in the designated area. **No Food in Sleeping Quarters:** This will attract Bugs. If a participant has a medical issue that necessitates additional food, please notify leadership prior to trip departure.
5. **Free Time:** You will have free time.
6. **Bathroom and Shower Usage:** Keep areas clean. Keep showers to a max of 5 min. There should be no nakedness in quarters. All changing should be done in bathroom stalls or showers.
7. **No Cell Phones or Electronic Devices:** To foster an environment without distractions where participants can focus on God, we are prohibiting cell phone/iPods/computers use during the mission trip. All cell phones/electronics will be collected before our arrival. Items will be safely locked away for the duration of the trip until we return home. If the participant is not comfortable with this, they may leave their cell phones/electronics at home. If found during trip, they will be confiscated and returned after we return. Please know that digital cameras are permitted.
8. **Lights Out and Silence Starts:** After lights are turned off, you have 30 min. to unwind in bed keeping voices at a whisper only. At 11:30 pm, everyone must be silent and lights out.
9. **Money Policy:** Each participant may bring a reasonable amount of spending money, if desired. Spending money is not required and should be kept to a reasonable amount. Spending money will be collected at registration and held by the trip leader. Money will be given when asked for, at appropriate times. OCBF has no responsibility for souvenirs purchased or their transport.
10. **Lost or Stolen Items Policy:** We will safe guard valuables that are collected including cell phones and money to the best of our ability. However, due to the nature of the trip, we cannot completely guarantee the safety of valuables. We strongly discourage bringing any unnecessary valuables on this trip. OCBF is not liable for any lost or stolen items.

11. Financial Support: All contributions towards your trip must be submitted to Claude Bailey, Director of Missions & Evangelism. Do **NOT** put it in the general church offering. Please keep an accurate record of:

Donor's name & contact information, date, and amount given

- Send a "Thank You" note to each donor.

NOTE: Church policy is that once funds have been submitted the initial required deposit of \$200 is non-refundable, **whether you go on the trip or not.**

12. Work Site and Activity Safety Policy

- Eat properly during the trip to avoid dehydration and increase energy.
- Everyone must stop for frequent water breaks.
- No open toed, open heel shoes are allowed in work sites.
- Use the proper tools. Only use a tool after being trained in proper usage.
- Wear appropriate safety items: gloves, helmet, work glasses, etc.
- Always use a spotter when working on a ladder.
- When you feel tired, take a short break in the shade.

International Travel Vaccines & Medicines

R = Required

O = Optional

		Haiti	Nigeria	PNG	Phil.	S. Africa
Routine vaccines	These vaccines include measles-mumps-rubella (MMR) vaccine, diphtheria-tetanus-pertussis vaccine, varicella (chickenpox) vaccine, polio vaccine, and your yearly flu shot. *Optional: pneumonia*	R	R	R	R	R
Hepatitis A	You can get hepatitis A through contaminated food or water, regardless of where you are eating or staying.	R	R	R	R	R
Malaria	You will need to take prescription medicine before, during, and after your trip to prevent malaria.	R	R	O	O	O
Typhoid	You can get typhoid through contaminated food or water.	R	R	R	R	R
Yellow Fever	CDC recommends this vaccine for all travelers who are 9 months of age or older.	O	R	O	O	O
Hepatitis B	You can get hepatitis B through sexual contact, contaminated needles, and blood products.	O	O	O	O	O
Rabies	Rabies can be found in dogs, bats, and other mammals.	O	O	O	O	O
Meningitis	CDC recommends this vaccine if you plan to visit during the dry season (December–June), when the disease is most common.		O			
Japanese Encephalitis	This mosquito-borne virus is usually asymptomatic and self-limited.			O	O	
Herpes Zoster	Also called shingles. Recommended for travelers over 60.			O		

Ask your doctor what vaccines and medicines you need based on where you are going, how long you are staying, what you will be doing, and if you are traveling from a country other than the US.

<http://wwwnc.cdc.gov/travel/>

Packing List

All participants are allowed 1 piece of carry-on size luggage (up to 15 lbs.) and 1 backpack.

Clothes

Outfits for labor, mission activity

Outfits for church

Clothes should be culturally appropriate, i.e. long skirt/dress, arms covered

Undergarments, socks, leggings

Clothes for Sleeping

Night clothes are required. Must be modest in nature. **Suggest scrubs**

Shoes

Athletic/walking shoes

Optional: sandals for some evening events or relaxing

Optional: Rain Gear

Poncho, small umbrella

Outerwear

Light Jacket/Hoodie

Hat/visor, wide brim

Bathroom & Shower

Towels, wash cloths

Shower shoes (flip flops)

All Necessary Toiletries (soap, deodorant, feminine products, etc.)

Miscellaneous

Notebook, pen/pencils

Bible

Reusable Water Bottle

Mosquito net

Moth balls

Ear plugs

Garbage bags, small, scented

Clothing Prohibitions

All clothes must be modest as we represent Christ in the community

All shorts must come 2 inches above the knee

No spaghetti straps or plunging neck lines

No ribbed tank tops are to be worn outside of sleeping rooms

No head scarfs are to be worn in public

No sagging

No going shirtless at any time

NOTE: Missions Leaders reserve the right to have participants change if at any point their attire is deemed inappropriate.

Sun Screen

Bug repellent, DEET

Camera/batteries/film

Eyeglasses ***NO contacts***

Medicine (incl. malaria tabs) ****Please pack in a bag to carry on plane.****



Partner in Prayer

The theme for this mission trip is “_____”.

It is our desire to have each participant come to the understanding that they are in fact a part of this great body, and God has designed a function in which they are called to work!

Below are a couple of points we ask that you hold up in prayer as we endeavor on this journey.

- Pray for safety during travel and throughout the trip.
- Pray that God would prepare people’s hearts and minds for the Gospel.
- Pray that each participant will have a renewed understanding of God’s call on their lives to function as a member of the body.
- Pray for radical heart change.
- Pray for fun and life long memories!
- Pray for all adults attending that we would be refreshed and focused on pouring into the community.

Thanks!

Sample Support Letter

It is natural to have some feelings of discomfort when asking others to help support you in going on a mission's trip. But keep in mind that you are not asking for money for yourself, but instead are giving them the chance to partner with you in fulfilling the Great Commission. This sample letter is meant as a guide to give you an idea of how to write your own support letter. Give your letter a personal touch by adding graphics such as a picture of yourself, missions site, etc.

Dear Partner in Christ,

God has opened the door for me to go on a short-term mission trip to (TRIP LOCATION) from (TRIP DATES). I will be serving with the Missions Ministry of OCBF hosted by (NAME OF MISSIONS SITE). I will participate in an evangelistic outreach along with other participants. I will also (DESCRIBE PLANNED ACTIVITIES).

Why am I writing to you? Your help is needed! This is a team project, and you are needed on the team. First, we need your prayers for the spiritual battles ahead. Second, your help is needed to help cover part of the cost for this trip. The total cost is (TRIP COST). This amount will cover travel expenses, food, as well as aid in the various outreach projects, i.e. purchase of gospel tracts and other supplies.

All donations should be sent by (ENTER DATE MONEY IS DUE) to Oak Cliff Bible Fellowship, Missions & Evangelism, C/O Claude Bailey, 1808 W. Camp Wisdom Road, Dallas, TX 75232. Please make any check/money order payable to Oak Cliff Bible Fellowship and include my name in the memo line.

Thank you so much for your time and consideration,

Sincerely in Christ,
(YOUR NAME AND CONTACT INFO)

OCBF Mission Trip Application Form

PERSONAL DATA

Legal Name: _____

First Middle Last

Date of Birth: _____ Age: _____ Gender: M F

Address: _____

Street City State Zip

Home# _____ Cell# _____ E-mail Address: _____

Passport Number: _____ Country of Citizenship: _____

Expiration Date: _____ Place and date of issue: _____

List previous citizenships, if any: _____

Place of Birth: _____

City State

EMERGENCY CONTACT INFORMATION

Name: _____

Address: _____

Street City State Zip

Home# _____ Cell# _____ Relationship: _____

SERVICE INTEREST

Explain why you feel motivated to go on this trip: _____

How did you hear about this trip? _____

What do you expect to get out of this trip? _____

What can you contribute to this trip? _____

List previous mission experiences (location, length of stay and purpose of trip): _____

FIELD MINISTRY

Would you be willing and able to give a devotional or speak? ☐ Yes ☐ No

Do you sing? ☐ Yes ☐ No Would you do special music on the trip? ☐ Yes ☐ No

Please share any special skills or abilities you would like to use during the trip: (e.g., drama, dance, sign language, etc.) _____

Do you feel comfortable sharing your faith with someone? ☐ Yes ☐ No

CHURCH INVOLVEMENT

Are you a member of OCBF? ☐ Yes ☐ No

Do you regularly attend OCBF? ☐ Yes ☐ No

If not, what church do you attend? _____

Are you involved with Missions & Evangelism ministry? ☐ Yes ☐ No

Please list all OCBF ministries you are involved in: _____

Are you involved in other ministries outside OCBF? ☐ Yes ☐ No

Please list all ministries outside OCBF you are involved in: _____

CHRISTIAN EXPERIENCE

Please describe how you came to know Jesus Christ as your Savior: _____

[illegible]

Write a quick description on what you know about how someone becomes a Christian: (What do they have to do to become saved?) _____

What are your habits of Bible study and prayer? How often do you pray and read the bible in one week? How have you grown spiritually in the last year? _____

In the last year, have you used tobacco, alcoholic beverages or drugs? ☐Yes ☐No
If yes, please explain how recently, how frequently, and in what quantities. _____

Small Group / Ministry Leader's Recommendation

As you are going make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always to the very end of the age. – Jesus Christ

Candidate _____

Leader _____

Thank you for taking the time to complete this form on behalf of your small group or ministry member. Please answer the following questions as honestly as you can, seal it in an envelope and return it to Missions/Outreach. All responses will be kept strictly confidential. YOUR PROMPT RESPONSE IS APPRECIATED!

Assess the candidate on the following criteria. Circle the appropriate number on each scale. Circle "?" if your knowledge is insufficient in that area.

Personal Appearance and Manners	?	1	2	3	4	5	6	7
<i>Displays social skill and presentability</i>		CARELESS		FAIR		GOOD		VERY GOOD
Responsibility	?	1	2	3	4	5	6	7
<i>Carries out duties and obligations</i>		VERY IRRESPONSIBLE		IRRESPONSIBLE		RESPONSIBLE		VERY RESPONSIBLE
Adaptability	?	1	2	3	4	5	6	7
<i>Adjusts well to changes in circumstances</i>		ADAPTS W DIFFICULTY		ADAPTS MODERATELY		ADAPTS WELL		ADAPTS VERY WELL
Self-Image	?	1	2	3	4	5	6	7
<i>Accepts and understands self</i>		VERY POOR		FAIR		GOOD		VERY GOOD
Communication	?	1	2	3	4	5	6	7
<i>Presents thoughts with clarity and logic</i>		POOR		FAIR		GOOD		OUTSTANDING
Cooperation and Teamwork	?	1	2	3	4	5	6	7
<i>Works well with others</i>		DOESN'T COOPERATE		COOPERATES POORLY		COOPERATES WELL		VERY WELL
Initiating with others	?	1	2	3	4	5	6	7
<i>Seeks opportunities to build relationships</i>		NEVER INITIATES		OCCASIONALLY INITIATES		OFTEN INITIATES		VERY INITIATIVE
Perseverance	?	1	2	3	4	5	6	7
<i>Moves ahead in the face of adversity</i>		QUITS OFTEN		SOMETIMES QUITS		USUALLY PERSEVERES		ALWAYS KEEPS GOING
Sensitivity	?	1	2	3	4	5	6	7
<i>Sensitive to the needs of others</i>		INSENSITIVE		SENSITIVE		VERY SENSITIVE		
Emotional Stability	?	1	2	3	4	5	6	7
<i>Responds well to stressful situations</i>		DIFFICULTY W STRESS		HANDLES INCONSISTENTLY		HANDLES WELL		HANDLES W SKILL
Spiritual Maturity	?	1	2	3	4	5	6	7
<i>Demonstrates mature walk with God</i>		VERY IMMATURE		IMMATURE		MATURE		VERY MATURE
Personal Ministry	?	1	2	3	4	5	6	7
<i>Effective personal influence for Christ</i>		NOT EFFECTIVE		LIMITED EFFECTIVENESS		ACTIVE MINISTRY		EXCEPTIONAL
Teachability	?	1	2	3	4	5	6	7
<i>Willing to receive instruction and counsel</i>		UNTEACHABLE		TEACHABLE		VERY TEACHABLE		

For the following section, please check as many choices as pertain to the applicant.

Acumen in Interpersonal Relationships

- ☐ Approachable, sought by others
- ☐ Non-confrontational
- ☐ Tolerated by others
- ☐ Initiative, seeks out others
- ☐ Withdrawn, avoids others
- ☐ Inappropriate in mixed settings
- ☐ Difficulty maintaining relationships
- ☐ No basis for judging

Emotional Maturity and Stability

- ☐ Accurate self-appraisal
- ☐ Insecure, poor self-image
- ☐ Prone to anger
- ☐ Poise and confidence
- ☐ Prone to depression
- ☐ Demonstrates emotional stability
- ☐ Emotionally unstable
- ☐ No basis for judging

Responsibility

- ☐ Dependable
- ☐ Poor time-management
- ☐ Avoids responsibility
- ☐ Procrastination
- ☐ Difficulty in managing personal finances
- ☐ No basis for judging

Reasoning and Decision Making Ability

- ☐ Insightful, well thought-out
- ☐ Impetuous, acts without thinking
- ☐ Seeks the counsel of others
- ☐ Disregards sound advice
- ☐ Displays wisdom
- ☐ No basis for judging

Cooperation (ability to work with others)

- ☐ Works well with others
- ☐ Intimidated in group settings
- ☐ Shares responsibility
- ☐ Dominates in group settings
- ☐ Does not work well with different personalities
- ☐ Distant from others
- ☐ No basis for judging

Interaction with Authority

- ☐ Submissive
- ☐ Doesn't trust authority figures
- ☐ Critical
- ☐ Rebellious
- ☐ Uncertain around authority figures
- ☐ Good relation with authority figures
- ☐ No basis for judgment

Motivation and Perseverance

- ☐ Highly motivated
- ☐ Easily distracted / discouraged
- ☐ Needs frequent encouragement
- ☐ Lacks resolve / determination
- ☐ Easily swayed by circumstances
- ☐ No basis for judging

Communication Skills

- ☐ Articulate, effective communicator
- ☐ Authentic and approachable
- ☐ Insecurity and difficulty expressing self
- ☐ Private and unwilling to share
- ☐ Argumentative and critical
- ☐ No basis for judging

Please give some comments to the following questions. *(Please use additional paper if necessary.)*

1. Describe your impression of the candidate's spiritual growth.
What indicators lead you to these conclusions?
2. Describe your impression of the candidate's desire or ability to minister to others.
Please specify.
3. Describe some of the weaknesses that you have observed in the candidate.
4. Describe some of the strengths that you have observed in the candidate.

☐ I recommend
this applicant

☐ I recommend this applicant with hesitation

☐ I do not
recommend
this applicant

Small Group/ Ministry Leader's Signature _____ Date _____

Biblical Unity on a Trip

THE GOAL OF UNITY. The task of finally finishing the Great Commission is bigger than any one part of the Body of Christ. God wants to use the entire Body of Christ to finish this task. OCBF seeks to be an answer to the prayer Christ Himself prayed in John 17:20-21:

I do not pray for these alone, but also for those who will believe in Me through their word: that they all may be one, as You, Father, are in Me, and I in You; that they also may be one in Us, that the world may believe that You sent Me.

UNITY BASED ON TRUTH. OCBF seeks to serve as a catalyst for spiritual, Biblical unity in the Body of Christ as we serve various parts of the Body to plant new churches. While we pray and work toward unity, we also are mindful of Paul's caution in Galatians 1:8, 9:

But even if we, or an angel from heaven, preach any other gospel to you than what we have preached to you, let him be accursed. As we have said before, so now I say again, if anyone preaches any other gospel to you than what you have received, let him be accursed.

STATEMENT OF FAITH. Unity must be based on truth. Cooperation that results in a dilution or compromise of the essential truths of the Bible is ecumenism, not Holy Spirit-breathed Biblical unity. We seek to work with all those who believe in the following Statement of Faith:

God. We believe that the Godhead eternally exists in three persons--the Father, the Son, and the Holy Spirit--and that these three are one God, having precisely the same nature, attributes, and perfections.

Jesus. We believe in the deity of Jesus Christ, His virgin birth, sinless life, miracles, death on the cross to provide for our redemption, bodily resurrection and ascension into heaven, present ministry of intercession for us, and His return to earth in power and glory.

Holy Spirit. We believe in the personality and deity of the Holy Spirit, that He performs the miracle of new birth in an unbeliever and indwells believers, enabling them to live godly lives.

Bible. We believe in the divine verbal inspiration of the Scriptures. The whole Bible, in the original manuscripts, is without error. As the revelation of God, we believe the Bible to be the sole authority and sufficiency with regard to Christian faith and practice.

Man. We believe that man was originally created in the image of God. Adam fell through sin, and as a consequence of his sin, lost his spiritual life. This spiritual death, or total depravity of human nature, has been transmitted to the entire human race of

man, the Man Christ Jesus alone being excepted. Thus every person is born into the world with a nature that is essentially and unchangeably sinful apart from divine grace.

Salvation. We believe that, due to universal death through sin, no one can enter the kingdom of God unless born again. Our redemption has been accomplished solely by the blood of our Lord Jesus. We believe that the new birth of the believer comes only through faith in Christ. No other acts, such as confession, baptism, prayer, faithful service, or manifestation of certain spiritual gifts, are to be added to believing as a condition of salvation.

I agree with the **Statement of Faith** written above.

Signature: _____

Date: _____

Missions Policy

I realize that the following elements are crucial to the effectiveness, quality, and safety of our campaign together. As a member of the campaign team, I agree to:

1. Remember that you are a guest working at the invitation of a local pastor or nationalist.
2. Remember that you have **come to learn and support, not to teach**. You may run across procedures that you feel are inefficient, or attitudes that you find closed-minded. You are to resist the temptation to inform our hosts about “how “I” do things.” You are to be open to learning other peoples’ methods and ideas.
3. Respect the host’s view of Christianity. Recognize that Christianity has many faces throughout the world, and that the purpose of this trip is to witness and experience faith lived out in a new setting.
4. Develop and maintain a servant’s attitude toward all nationals and my teammates.
5. Respect my team leader(s) and his or her decisions.
6. Refrain from gossip. You may be surprised at how each person will blossom when freed from the concern that others may be passing judgment.
7. Give all credit of accomplishments and favor to God; realize the amazing things God would allow the team to accomplish if we don’t mind who gets the credit –for He deserves all the Glory.
8. Refrain from complaining. Know that travel can present numerous unexpected and undesired circumstances, but the rewards of conquering such circumstances are innumerable. You are to be creative and supportive.
9. Respect the work that is going on in the country with the particular church(es) or person(s) with whom we are working. Realize that our team is here for just a short while, but that the local church is here for the long term. You are to respect their knowledge, insights, and instructions.
10. Refrain from negative political comments or hostile discussions concerning our local host politics.
11. Remember not to be exclusive in my relationships. We will make every effort to interact with all members of the team.
12. Refrain from any activity that could be construed as a romantic interest towards anyone

13. Abstain from the consumption of alcoholic beverages, the use of tobacco, or any un-Christ-like behavior (behavior that may cast a shadow detracting from the trips focus).
14. I agree to be flexible and serve in whatever service area is allowed and open to me on the mission field.

I agree with the **Missions Policies** written above.

Signature: _____

Date: _____

Release and Assumption of Risk

1. I acknowledge that I have voluntarily applied for enrollment in the above listed short term mission trip and in consideration of being permitted to participate in such trip, do voluntarily execute this "Release and Assumption of Risk" in behalf of myself, my heirs and next of kin, my personal representative and my estate.
2. I acknowledge that I have been fully informed of the nature, scope and demands of the trip, and that I have met all of the prerequisites required for participation in this trip.
3. Many churches sponsor short-term mission trips. These trips usually involve a number of risks that may not be covered by insurance. The form below is for use by members and/or volunteers of the church who participate on a trip that involves travel inside and outside of the United States. It is quite likely that the church will not have insurance to cover injuries or accidents that occur on such trips, and typically, the church has no means of adequately supervising all activities involved on the trip. As a result, a church may ask members/volunteers who participate on such trips to assume all risks associated with them as a condition of their participation. In such cases, a form similar to this one is often used.
4. I am aware of the hazards and risks to my person and property associated with serving in a missions capacity, such hazards and risks including, but not being limited to, death or injury by accident, disease, war, terrorist acts, weather conditions, inadequate medical services and supplies, criminal activity, and random acts of violence. I accept my assignment with full awareness of these risks, and, subject to any insurance coverages that may be available to me from any source, and only with respect to my church and its agents, officers, directors, and employees, I voluntarily assume all risks of death, injury, and illness associated with such risks, and any damage to my personal property, and I release my said church and its agents, officers, directors, and employees from any liability whatever arising as a result of death, injury, or illness that I may suffer as a result of participation in the missions trip. I further recognize that such risks have always been associated with missionary service. 2 Corinthians 11:23-28.
5. I understand that every care and attention will be given to the health and comfort of the members/volunteers, but the church or its staff cannot be held liable for any injuries sustained which were not directly caused by their failure to take due care.
6. I hereby authorize the leader of the trip to secure such medical advice and services as may be deemed necessary for the health and safety of myself (or my son/daughter/ward) and I agree to accept financial responsibility, including in excess of the benefits allowed by provincial health insurance plans:
 - a. Where the health and wellbeing of the applicant is involved.

- b. Where all attempts to contact the parent or guardian have failed or where due to the nature of the emergency there was insufficient time to contact such parent or guardian. It shall be at the discretion of the leader of the church as to what action must be taken for the welfare and safety of the member/volunteer.
7. I accept and assume full responsibility for all harm and injury, of every nature, including death, which may occur to me or which I may suffer, and for all damages or loss to any personal property or property issued to me by Oak Cliff Bible Fellowship, while I am participating in the trip and, in furtherance thereof, I agree to indemnify and hold harmless Oak Cliff Bible Fellowship, and its employees, from and against any and all claims, demands, actions or causes of action, on account of damage to personal property, or to my personal injury, or death, which may occur or result directly or indirectly from my participation in the activity, and which results from causes beyond the control of and without the fault or negligence of Oak Cliff Bible Fellowship and its employees.
 8. I agree to abide by the rules and regulations imposed on participants by the agency and its staff.
 9. I agree that I will be cooperative and helpful to and with all other participants in the trip and will not be disruptive of the objectives established for the trip or as may be designated by the staff or group consensus.
 10. I declare that I am in good physical health and believe that I am able without reservation or limiting conditions to physically withstand and cope with the indicated activities of this trip.
 11. I request that this "Release and Assumption of Risk" be construed and interpreted pursuant to the laws of the State of Texas, and if any portion thereof is held invalid, I request that the remainder continue in full force and effect.

I acknowledge my understanding and agreement with the **Release and Assumption of Risk** as stated.

Signature

Signature of Parent/Guardian (if under 18)

Street Address

Street Address of Parent/Guardian

City, State, Zip

City, State, Zip of Parent/Guardian

Date

Date

**MEMORANDUM OF UNDERSTANDING
OAK CLIFF BIBLE FELLOWSHIP KINGDOM AGENDA
Mission Campaign Contract**

By signing this contract, I am indicating that I have decided to participate in the mission(s) trip and I plan to obtain the funds necessary to do so. I realize that all money received will be submitted to OCBF and will be administered as a personal "support account" that goes toward the mission trip. I understand that this account will be established with the submission of my initial non-refundable deposit of \$200.00 and submitted application.

In the event that campaign funds raised exceed campaign costs, I understand that such excess funds may be used to cover other campaign costs. In the event that I do not participate in the campaign, any charges incurred for me or on my behalf (airline cancellation fees, deposits, etc.) will be deducted from my account, and I will be responsible for any deficit. I will pay any deficit within (180) days following notice to me of the amount of such deficit. Gifts become the sole property of OCBF. A gift to OCBF is a charitable contribution for federal income tax purposes to the extent permitted by law. Tax deductible gifts cannot be refunded. In the event I do not participate in the campaign gift, to OCBF, will go to support other campaign cost.

I am a Christian and believe that the Bible commands Christians to make every effort to live at peace and to resolve disputes with each other I private or within the Christina church (see Matthew 18:15-20; Corinthians 6:1-8.) Therefore, I agree that any claim or dispute arising from or related to this Contract or any campaign in which I participate shall be settled by biblically based mediation and, if necessary, legally binding arbitration in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation. All such mediation and arbitration shall take place in Dallas, Texas. Judgment upon an arbitration award may be in any court otherwise having jurisdiction. I understand that these methods shall be the sole remedy for any controversy or claim arising out of this Contract or any such campaign and I expressly waive any rights I have to file a lawsuit in any civil court for such disputes, except to enforce an arbitration decision.

Acknowledgment of Missions Campaign Policy

I acknowledge my understanding and agreement with the **Missions Campaign Policy** as stated.

Signature

Signature of Parent/Guardian (if under 18)

Street Address

Street Address of Parent/Guardian

City, State, Zip

City, State, Zip of Parent/Guardian

Date

Date

Health Questionnaire

Name: _____ Date of Birth: _____

Height: _____ Weight: _____ Blood type: _____

Yes	No	DO YOU HAVE, OR HAVE YOU HAD ANY OF THE FOLLOWING DISEASES OR PROBLEMS?	Yes	No	ARE YOU REGULARLY TAKING ANY OF THE FOLLOWING?
___	___	1. Rheumatic fever	___	___	1. Anticoagulants (blood thinners)
___	___	2. Heart trouble, Heart attack, Angina	___	___	2. High blood pressure medications
___	___	3. High blood pressure	___	___	3. Cortisone (Steroids)
___	___	4. Chest pain	___	___	4. Anticonvulsants (Seizure medicines)
___	___	5. High Cholesterol	___	___	5. Insulin or other drugs to control blood sugar
___	___	6. Lung or breathing problems	___	___	6. Thyroid Hormone
___	___	7. Asthma	___	___	7. Nitroglycerin
___	___	8. Hives or Eczema	___	___	8. Digitalis or other drugs for heart trouble
___	___	9. Allergies (foods, animals, medicine, pollens)	___	___	9. Hormone supplements
___	___	10. Fainting spells	___	___	10. Antidepressants
___	___	11. Seizures	___	___	11. Sedatives or Antipsychotics
___	___	12. Liver disease	___	___	12. Any other regular medication
___	___	13. Thyroid problems	IN THE PAST TWO YEARS HAVE YOU?		
___	___	14. Arthritis or Autoimmune disorder	___	___	13. Been admitted to a hospital
___	___	15. Joint replacement	___	___	14. Been in an accident
___	___	16. Ulcers	___	___	15. Been under medical care for serious illness
___	___	17. Kidney problems	___	___	16. Been in psychiatric care
___	___	18. Kidney or other organ transplant	___	___	17. Seen a counselor regularly
___	___	19. Tuberculosis (TB)	___	___	Do you have any other disease, condition or problem we should know about?
___	___	20. Anxiety or Depression	___	___	Do you have any health problems or physical limitations that might hinder your work in adverse conditions?
___	___	21. Chronic Fatigue	___	___	Are you pregnant/think you may be pregnant?

If you answered yes to any of the above questions, please give a brief explanation below.



Statement of Health

I, _____ affirm _____ is a
(Physician's Name) (Patient's Name)

patient of this practice. _____ is
(Patient's Name)

medically, physically, and mentally able to travel and participate in activities of the

Short Term Mission Trip

(Name of Mission Trip)

scheduled _____. I have received an updated medical
(Dates of Mission Trip)

information release form allowing Oak Cliff Bible Fellowship to request and receive information regarding this patient's health.

Patient's Blood Type: _____

Physician's Signature

Date

Physician's Emergency Phone Number

Physician's Address

City

State

Zip Code